

OFFICE OF THE DIRECTOR

There are several staff offices that have an administrative function but are under the direct supervision of the Director. These include the Civil Rights Compliance Office, Internal Affairs Office, Investigations and Inspections Office, and the Public Information Office.

Civil Rights Compliance Office

The Civil Rights Compliance Office (CRCO) advises department managers, supervisors, and employees on compliance with Title VII of the Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973, as amended; Equal Pay Act of 1964; Age Discrimination in Employment Act of 1967, as amended; Americans with Disabilities Act of 1990, and the State of Hawaii Revised Statutes 368 and 378.

CRCO monitors the implementation of the department's Affirmative Action Plan, compliance reviews and submits written analyses to the U.S. Department of Justice, U.S. Department of Labor and other appropriate agencies as necessary.

Internal Affairs Office

The Internal Affairs Office (IAO) office conducts administrative, criminal and civil investigations. The Office has full police powers when responding to and conducting investigations within the department. The Office is sometimes called on to assist with civil rights matters and worker's compensation issues.

Inspections and Investigations Office

The Inspections and Investigations Office (IIO) administers a number of programs to ensure that departmental operations fully comport to all applicable laws, rules and regulations, policy and procedures, adopted standards, and directives. This is done through the following IIO staff offices: Employee Pre-Disciplinary Hearings Office; Audit and Compliance Office; Security Planning Office; and Inmate Grievance and Appeals Office.

Public Information Office

The Public Information Office (PIO) oversees and directs internal and external communications through information programs and public awareness campaigns relating to the department's key objectives. The PIO handles media inquiries, serves in an advisory capacity on media issues, and also oversees the department's response during crises. The PIO also serves as a customer service office, which is a direct liaison with the public and the department.